



NEW YORK STATE SENATOR

Phil Boyle

Job Opening: Jr. Project Manager for Education Market

PHIL BOYLE April 16, 2014

Computer Logic Group

Job Title: Jr. Project manager for education market

Minimum Experience Required: No experience requirement provided.

Responsibilities: Travel within the 5 boroughs of NYC (individual is required to provide their own reliable transportation to and from job meetings and surveys) Meet with customer on-site to discuss Technology Funding. Ability to review technology goals with customer and effectively outline how those goals can be achieved within the guidelines of the Project & Funding Source Perform detailed site survey with customer of spaces slated to receive computer hardware installation to assure proper accommodations are in place. Compile Project Budget for customer utilizing company provided templates. Knowledge of Microsoft Office is required. Create drawings of computer lab floor plans in Microsoft Visio

Job Location: Ronkonkoma, New York

Pay: \$45,000.00 - \$65,000.00 Yearly

Benefits: Health Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension Plan

Duration: Full Time, Regular

Work Days: Monday thru Friday

Minimum Education Required: High School Diploma

Driver Licenses, Including Endorsements: Class D (Operator)

To apply, contact the employer by email:

Email: mycareer@gocig.com